## **NOTICE**

THE UNLAWFUL MANUFACTURE, DISTRIBUTION, DISPENSING, POSSESSION OR USE OF A CONTROLLED SUBSTANCE IS PROHIBITED AT ANY WORK PLACE UNDER THE CONTROL OF LEARN. ANY EMPLOYEE WHO VIOLATES THIS PROHIBITION IS SUBJECT TO DISCIPLINARY ACTION UP TO AND INCLUDING TERMINATION. FURTHER, IT IS A CONDITION OF EMPLOYMENT FOR ANY EMPLOYEE WORKING UNDER A FEDERAL GRANT TO ABIDE BY THE TERMS OF THIS STATEMENT REGARDING THE MAINTENANCE OF A DRUG FREE WORK PLACE. EMPLOYEES ARE FURTHER REQUIRED TO NOTIFY THIS EMPLOYER OF ANY CRIMINAL DRUG STATUTE CONVICTION FOR A VIOLATION OCCURRING IN THE WORKPLACE NO LATER THAN FIVE (5) DAYS AFTER SUCH CONVICTION.

Policy Adopted: October 10, 1991

**LEARN**